



**Teddington
School**

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Dear Families,

RE. Accessing school work from home in instances of self-isolation

As a school we are committed to ensuring that any student who is out of education for any period of time due to Covid is given access to the curriculum and therefore, where possible, the negative effects of self-isolation are minimised as much as possible.

As you know, Microsoft Teams is the virtual learning platform we use as a school and is an excellent way for us to ensure a 'blended' curriculum that enhances the links between face to face and remote teaching and learning. In general, teachers will set homeworks and assessments through students' class teams, as well as using them as a space for resource sharing, collaboration and wider reading. However, as a school we are also able to use it to provide work and resources to isolating students, thereby enabling them to work from home.

All teachers upload all taught lesson slides, worksheets and other resources to their class teams at the end of each school day. These should then be accessed by students as the work to complete the following day.

In instances of wide-spread isolation- where entire classes or year groups are off school- we will provide remote lessons via Teams so that students can access their full timetable of daily 'live lessons'.

A reminder that Microsoft Teams is accessible via www.office.com or the app available on PC, Mac and all smart phones. To sign in on any device, students should enter their school email address. This will be their username they use to log on to the computers at school, followed by @teddingtonschool.org. For example, a year 11 would enter 16UserA@teddingtonschool.org and their usual password.

The full Teddington tutorial with instructions for families is [available on our website](#).

Yours faithfully

Ms Pacey
Headteacher

